

How to create an artistic curriculum



The important thing to get a job is to create an attractive resume. Writing a good resume is an art that must be learned. How to make a good resume that would impress your employer? This is what this article is about. I'll give you 10 important points to write a good resume

Be aware of the purpose of your resume

Do not make your CV too long with unnecessary details. If you look, you cannot describe, as someone who is desperate to find a job. Instead, write; show your strength is clear. Create the idea in the minds of readers that you are the one who are best for the job.

Show your strengths and points

You can be creative and disciplined, with all good qualities, but if in your resume, there is no evidence that you got through your resume specify your CV in a way the reader become impress with your writing abilities too.

Use of the right keywords

Since everything has become computerized, most of the companies use automated methods for the selection of candidates for jobs. To do this, the keywords are relevant to the job and in search engines to find suitable candidates. In your resume if you do not have the right keywords then your CV will not be displayed and therefore the possibility of disappointment rises.

Use good titles

Title on the resume should be able to describe the content to a large extent. They would attract the attention of an employer your resume.

Avoid typos

When you have completed your resume proofread several times to make sure there are no typos. An error could cost you a job. If you are not sure ask someone else to proof read.

Write your resume in the form of points and keep sentences short

Employers cannot read the stories, so keep things short and sweet in the form of points.

Make your professional goals

The company will ask you to join its objectives. Find them or their advertising on the site, and align your goals with them. As you do your resume so that they are distributed.

Write your resume in order of importance of the information

First enter the important information. If your work experience is one that you will fight with each other in the first place then write them in order.

Make the CV attractive

When you insert a CV avoid placing capital letters and make the font big enough to make it more readable. 12 is a good font size.

Do not write and do not repeat things

Now that you have finished writing your resume, do not write that you are available for interview and details will be provided upon request. It is not necessary, as they are obvious.

[This article is in the book: *85 Useful Tips for Workers Today*](#)

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